

TOWN BOARD SPECIAL MEETING

Town of Ulysses

February 11, 2021

Audio of the minutes are available on the website at ulysses.ny.us.

The meeting was held via videoconference on the Zoom platform.

Notice of Town Board meetings are posted on the Town’s website and Clerk’s board.

CALL TO ORDER:

Ms. Zahler called the meeting to order at 9:01am.

ATTENDANCE:

The Town Clerk called the roll:

TOWN OFFICIALS PRESENT:

Supervisor- Nancy Zahler

Board members- Michael Boggs, Katelin Olson, Mary Bouchard, Rich Goldman

Budget Officer- Michelle E. Wright

Highway Superintendent – Scott Stewart

Deputy Town Clerk- Sarah Koski

EXECUTIVE SESSION:

Mr. Goldman made a motion to go into Executive Session at 9:03am to discuss a matter relating to personnel. This was seconded by Ms. Bouchard and passed unanimously. Mr. Goldman made a motion to end Executive Session at 9:48am. This was seconded by Mr. Boggs and passed unanimously.

RESOLUTION 2021-63: BUDGET MODIFICATIONS

RESOLVED that the Ulysses Town Board approves the following budget modifications:

A Fund

A1110.1	JUSTICE - PERSONNEL SERVICES	INCREASE	.50
<i>Due to rounding rule differences between Excel and WLB</i>			

A1110.11	JUSTICE - JUSTICE 2 PERSONNEL SERVICES	INCREASE	.25
<i>Due to rounding rule differences between Excel and WLB</i>			

A1110.12	JUSTICE CLERK PERSONNEL SERV	INCREASE	.12
<i>Due to rounding rule differences between Excel and WLB</i>			

A1110.4	JUSTICE - CONTRACTUAL	DECREASE	.87
<i>Balance after modification \$6846.94</i>			

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A1220.1	SUPERVISOR - PERSONNEL SERVICES	INCREASE	470.01
<i>Balancing out PS lines within Supervisor Office roles. Related to 2020 transition.</i>			

A1220.13	BUDGET OFFICER PERS SERV	INCREASE	580.64
<i>Balancing out PS lines within Supervisor Office roles. Related to 2020 transition.</i>			

A1220.12	DEPUTY SUPERVISOR PERS SERV	DECREASE	1,050.65
<i>Balance after modification 369.35</i>			

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A1620.4	TOWN HALL - CONTRACTUAL	INCREASE	101.06
<i>Increased costs associated with COVID-19 emergency</i>			

A1650.4	CENTRAL COMMUNICATION - CONTRACTUAL	INCREASE	1,132.50
<i>Increased costs associated with COVID-19 emergency</i>			

A1670.4	PRINTING & MAILING - CONTRACTUAL	DECREASE	1,233.56
<i>Balance after modification \$260.26</i>			

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A1620.41	TOWN HALL - CE: EV Charging Station	INCREASE	923.00
<i>Unexpected charge pertaining to EV charging station.</i>			

A1990.4	CONTINGENCY ACCOUNT	DECREASE	923.00
<i>Balance after modification \$2,400.43</i>			

A Fund: Budget modifications continued

A5010.1	HIGHWAY SUPERINTENDENT - PERSONNEL SERVS	INCREASE	.32
<i>Due to rounding rule differences between Excel and WLB</i>			

A5132.4	HIGHWAY BARN - CONTRACTUAL	INCREASE	2,450.25
<i>Anticipated budget modification due to known and planned underspending in 5132.2</i>			

A5132.2	HIGHWAY BARN - EQUIPMENT	DECREASE	2,450.57
<i>Balance after modification \$17,436.38</i>			

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A7020.13	RECREATION PS - FALL CAMP STAFF	INCREASE	1,533.75
<i>This PS line was created based on the ever-changing recreation program</i>			

A7020.11	RECREATION PS-DIRECTOR	DECREASE	1,533.75
<i>Balance after modification \$5,294.76</i>			

B Fund

B3620.4	ENFORCEMENT OFFICER - CONTRACTUAL	INCREASE	270.00
<i>Increased expenses pertain to transition to new Code Officer</i>			

B3620.1	ENFORCEMENT OFFICER - PERSONNEL SERVICES	DECREASE	270.00
<i>Balance after modification \$2,627.68</i>			

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B8010.1	ZONING - PERSONNEL SERVICES	INCREASE	.04
<i>Due to rounding rule differences between Excel and WLB</i>			

B8021.1	PLANNER - PERSONNEL SERVICES	INCREASE	.04
<i>Due to rounding rule differences between Excel and WLB</i>			

B8020.1	PLANNING/ZONING CLERK - PERSONNEL SERV	DECREASE	.08
<i>Balance after modification \$3,845.48</i>			

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B-9901.9	TRANSFER TO OTHER FUNDS	INCREASE	2,489.01
<i>Loan to Water District 1 in order to close out year with non-negative fund balance.</i>			

B1990.4	CONTINGENCY	DECREASE	2,489.01
<i>Balance after modification \$3,829.49</i>			

DB Fund

DB5110.1	HIGHWAY MAINTENANCE - PERSONNEL SERVICES	INCREASE	12,340.65
<i>With transition to new Highway Superintendent, an increase in maintenance work; please note that the 2021 budget reflects this increase. Please refer further questions to the Highway Superintendent.</i>			

DB5110.4	HIGHWAY MAINTENANCE - CONTRACTUAL	DECREASE	12,340.65
<i>Balance after modification \$15,193.31</i>			

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DB9030.8	SOCIAL SECURITY	INCREASE	162.06
<i>Due to overage in PS line above</i>			

DB9050.8	UNEMPLOYMENT INSURANCE	INCREASE	153.90
<i>Unknown, unbudgeted expense</i>			

DB9040.8	WORKER'S COMPENSATION	DECREASE	315.96
<i>Balance after modification \$3,345.54</i>			

HA Fund

HA1620.25	BANK FEES	INCREASE	15.00
<i>Unbudgeted expense</i>			

HA1620.22	LEGAL & BONDING CE	DECREASE	15.00
<i>Balance after modification \$5,719.79</i>			

SW1 Fund

SW1-1420.4	ATTORNEY - CONTRACTUAL	INCREASE	3,323.70
<i>Unforeseen attorney fees specific to WD1</i>			

SW1-8320.4	WATER PURCHASES - CONTRACTUAL	INCREASE	201.49
<i>Increased water use</i>			

SW1 Fund Balance		DECREASE	3,525.19
<i>Anticipating fund balance loan from the B fund.</i>			

SW3 Fund

SW3-8320.4	WATER PURCHASES - CONTRACTUAL	INCREASE	11,595.37
<i>SW3-2140 (the revenue side of this expense: billing customers) was over the budgeted amount by \$8,922.94, that overage will go into fund balance.</i>			

SW3 Fund Balance		DECREASE	8,922.94
<i>See above</i>			

SW3-8330.4	WATER PURIFICATION - CONTRACTUAL	DECREASE	2,672.43
<i>Balance after modification \$2,327.57</i>			

SW3-8340.4	WATER TRANSPORT & DISTR - CONTRACTUAL	INCREASE	2,286.52
<i>Overage of budgeted amount, increased testing schedule.</i>			

SW3-8330.4	WATER PURIFICATION - CONTRACTUAL	DECREASE	2,286.52
<i>Balance after modification \$41.05</i>			

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SW3-9040.83	WORKER'S COMPENSATION	INCREASE	970.04
<i>Hard to estimate number for workers comp by fund, overage on estimate from budget creation season.</i>			

SW3-9010.8	WD3 NYS RETIREMENT	DECREASE	700.63
<i>Balance after modification \$0.00</i>			

SW3-9030.83	SOCIAL SECURITY	DECREASE	269.41
<i>Balance after modification \$245.88</i>			

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SW3-9901.9	TRANSFER TO OTHER FUNDS	INCREASE	5,665.00
<i>Budgetary function to account for transfer to A fund for Clerk's office WD3 administration</i>			

SW3-8310.4	WATER ADMINISTRATION - CONTRACTUAL	DECREASE	5,665.00
<i>Balance after modification \$1,200</i>			

SW4 Fund

SW4-8320.4	WATER PURCHASES - CONTRACTUAL	INCREASE	295.00
<i>Overage in water purchases.</i>			

SW4 Fund Balance		DECREASE	295.00
<i>Fund balance is the only place to take this from, adequate fund balance available.</i>			

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SW4-9901.9	TRANSFER TO OTHER FUNDS (A FOR ADMIN)	INCREASE	287.00
<i>Budgetary function to account for transfer to A fund for Clerk's office WD4 administration</i>			

SW4-8320.4	WATER PURCHASES - CONTRACTUAL	DECREASE	287.00
<i>Balance after modification \$0.00</i>			

Moved: Mr. Goldman Seconded: Ms. Bouchard

Discussion: Ms. Bouchard asked why there are so many small modifications. Ms. Wright explained that the rounding rules in Excel and Williamson (accounting software) are different which necessitated the small adjustments. Mr. Boggs asked about the EV charging station; Ms. Zahler said the Conservation and Sustainability Advisory Council (CSAC) is looking into this. Mr. Boggs also asked about Water District 1 – there is a loan taken out, how long will it take to pay back? Ms. Wright explained there were unplanned expenses working with CARS and Water District 1. The board will need to decide how they would like to pay for Water District 1 attorney costs. Ms. Zahler explained that the attorney expenses relate to the new contracts being developed for users in the water district.

- Ms. Zahler aye
- Ms. Olson aye
- Mr. Boggs aye
- Mr. Goldman aye
- Ms. Bouchard aye

Vote: 5-0
Date Adopted: 2/11/21

UPDATES ON ANNEXATION:

As directed by the Town Board, Ms. Zahler appointed an ad hoc committee to explore the Village annexation of the Grassroots property of Falls Road. The committee consists of Ms. Zahler, Ms. Olson, and Town Planner, John Zepko. Follow up contacts have been made with the petitioners, and the town attorney will providing more information to the board.

ADJOURN:

Mr. Goldman moved to adjourn the meeting at 10:03 am. This was seconded by Ms. Bouchard and passed unanimously.

*Respectfully submitted by Sarah Koski, Deputy Town Clerk
2/11/2021*