

TOWN BOARD MEETING

Town of Ulysses

June 9, 2020

Audio of the minutes are available on the website at ulysses.ny.us.

The meeting was held via videoconference on the Zoom platform.

Notice of Town Board meetings are posted on the Town's website and Clerk's board.

ATTENDANCE:

TOWN OFFICIALS PRESENT:

Supervisor- Nancy Zahler

Board members- Richard Goldman, Michael Boggs, Katelin Olson, Marc Devokaitis

Town Clerk- Carissa Parlato

Second Deputy Supervisor- Michelle Wright

Attorney for the Town- Khandikile Mvunga Sokoni (arrived at 7:22pm)

Code Enforcement Officer- Mark Washburn

OTHERS PRESENT:

Anne Koreman, Noa Shapiro-Tamir, Cait Darfler,

ROLL CALL Attendance:

Town Board:

Ms. Zahler	present
Ms. Olson	present
Mr. Boggs	present
Mr. Goldman	present
Mr. Devokaitis	present

Town Staff:

Ms. Wright	present
Mr. Glennon	present
Mr. Washburn	present

REVIEW OF ZOOM MEETING RULES & APPROVAL OF AGENDA:

Ms. Zahler called meeting to order at 7pm.

RESOLUTION 2020-125: APPROVAL OF MEETING AGENDA

BE IT RESOLVED that the Ulysses Town Board approve the agenda for June 9, 2020 with the addition of a Town of Ulysses statement on injustice, violence, and the role of local government; an updated resolution for an out-of-district user request for WD3; and deletion of the Executive Session for collective bargaining.

Moved: Ms. Zahler Seconded: Mr. Goldman

Ms. Zahler	aye
Ms. Olson	aye
Mr. Boggs	aye
Mr. Goldman	aye
Mr. Devokaitis	aye

Vote: 5-0

Date Adopted: 6/9/2020

PRIVILEGE OF THE FLOOR:

Ms. Darfler referenced the letter that she sent via e-mail to the board encouraging action for racial justice.

Ms. Shapiro-Tamir shared that we have a responsibility as a predominantly white town rooted in agriculture to help make things more racially equitable. She also suggested creation of workforce/employment opportunities for people of color.

Mr. Devokaitis made a motion to add discussion of hanging a Black Lives Matter flag at Town Hall. This was seconded by Mr. Goldman and passed unanimously.

REPORTS FROM REPRESENTATIVES AND COMMITTEE CHAIRS:

Ms. Koreman shared the following updates from Tompkins County Legislature:

- Passed resolution condemning racial injustice/death of George Floyd
- Redirected \$600,000 in state funds into rental assistance
- Podunk Road getting re-sealed; other highway projects in Ulysses are on hold until more financial info is received.
- COVID-19 testing has been expanded
- Deciding whether legislator terms should be amended to align with census data

OLD BUSINESS:

OUT OF DISTRICT USER AGREEMENT FOR WATER DISTRICT 3

RESOLUTION 2020-126: APPROVING EXECUTION OF OUT-OF-DISTRICT WATER USER AGREEMENT FOR WATER DISTRICT 3

WHEREAS, Jennifer Wright and Larry Wright (the Owners) are the owners of a parcel of real property located on Colegrove Road, in the Town of Ulysses, County of Tompkins and State of New York, Town of Ulysses tax parcel number 26.-2-2.2 (the Property); and

WHEREAS, the Owners requested permission to connect to the existing Water District No.3 in the Town of Ulysses (the District), owned and operated by the Town, and to extend water service to the property; and

WHEREAS, the Owners are willing to pay for and maintain the required extension of the water line to their right of way in addition to their own connection to the extension and

WHEREAS, on behalf of the District, the Town may benefit from the increased draw of water through the Water District system by the Owners which may improve water quality and from the offsetting revenue to the Water District, and

WHEREAS, both the Town of Ithaca from whom the Water District purchases its water and Bolton Point which provides the water for Water District No. 3 have agreed to the extension and

WHEREAS, the Town of Ulysses, on behalf of the Water District, is willing to consent to the connection of the Property to the District on the terms set forth in the attached Agreement, now therefore be it

RESOLVED, that the Town Board approves the terms of the Out-of-District Water User Agreement attached to this resolution; and be it further

RESOLVED that the Town Board authorizes the Town Supervisor to execute the Agreement or any further revised version of this Agreement provided that the final form of any further revisions are approved by the Attorney for the Town.

Moved: Ms. Zahler Seconded: Mr. Goldman

DISCUSSION:

Ms. Zahler shared the steps of the process and clarified that the set up costs will be borne by the user.

Ms. Sokoni recommends holding a public hearing. Although this is not necessarily required, it is customary when new districts are set up.

Mr. Boggs shared that this is an opportunity to explore expansion of the district.

Ms. Olson thinks this concept is relevant as it relates to Jacksonville planning.

Ms. Zahler	aye
Ms. Olson	aye
Mr. Boggs	aye
Mr. Goldman	aye
Mr. Devokaitis	aye

Vote: 5-0

Date Adopted: 6/9/2020

SCHEDULING A PUBLIC HEARING FOR WATER DISTRICT 3 OUT-OF-DISTRICT USER REQUEST

RESOLUTION 2020-127:

RESOLVED that the Town Board hereby schedules a public hearing for June 23 at 7pm via Zoom. Access details for the Zoom public hearing shall be posted on the Town of Ulysses website at www.ulysses.ny.us 24 hours prior to the date of the hearing. All persons wishing to be heard may tune in for the public hearing. In addition, written submissions can be sent to the Town Clerk by mail to 10 Elm St., Trumansburg, or via email to clerk@ulysses.ny.us prior to public hearing and the Town Clerk shall post notice here in the Ithaca Journal at least 10 days prior to the hearing.

Moved: Mr. Goldman Seconded: Mr. Boggs

Ms. Zahler	aye
Ms. Olson	aye
Mr. Boggs	aye
Mr. Goldman	aye
Mr. Devokaitis	aye

Vote: 5-0

Date Adopted: 6/9/2020

NEW BUSINESS:

RECOGNITION AND SUPPORT OF PRIDE MONTH

RESOLUTION 2020-128: SUPPORT OF LGBTQ+ PRIDE MONTH

WHEREAS, Town of Ulysses Resolution 2017-116 allows the Town to consider requests to endorse positions affecting the quality of life of Town residents including efforts to promote the rights, inclusion, and dignity of all Town residents and those historically excluded or discriminated against and

WHEREAS, many of the legal rights of Lesbian, Gay, bisexual, Transgender, Queer/questioning, Intersex and Asexual LGBTQ+) have been guaranteed in recent years and more residents are living more openly than ever as they contribute to our economy and our community, and

WHEREAS, LGBTQ+ residents in Ulysses and Tompkins County continue to experience prejudice, discrimination, harassment, and assaults, and

WHEREAS, Martin Luther King Jr called on all Americans to remember that “Injustice anywhere is a threat to justice everywhere,” and

WHEREAS, Leslyn McBean-Clairborne, Chair of the Tompkins County Legislature called upon all members of our community to join her in celebrating the contributions of our LGBTQ+ residents, and renew our commitment and actions to eliminate prejudice everywhere it exists, now therefore be it

RESOLVED, that the Town of Ulysses joins Tompkins County in proclaiming June 2020 as LGBTQ+ PRIDE MONTH.

Moved: Ms. Zahler Seconded: Ms. Olson

DISCUSSION:

Mr. Boggs reminded the board that the Attorney recommended developing a flag policy.

Ms. Zahler read the town’s 2017 endorsement policy.

Ms. Sokoni agreed that displaying material on town property should be well-considered.

Ms. Zahler offered a friendly amendment to remove the paragraph in the resolution that included flag flying. This was seconded by Mr. Boggs

Ms. Zahler	aye
Ms. Olson	aye
Mr. Boggs	aye
Mr. Goldman	aye
Mr. Devokaitis	aye

Vote: 5-0

Date Adopted: 6/9/2020

TOWN OF ULYSSES STATEMENT ON RACISM, INJUSTICE, AND VIOLENCE AND THE ROLE OF LOCAL GOVERNMENT

RESOLUTION 2020-129: ADOPTING A STATEMENT RACIAL INJUSTICE, VIOLENCE, AND THE ROLE OF LOCAL GOVERNMENT

WHEREAS, the members of the Ulysses Town Board wish to take a stand against racial injustice and take actions that are within the authority of local government, now therefore be it

RESOLVED, that the following statement be adopted:

Town of Ulysses Statement on Racism, Injustice, and Violence and the Role of Local Government
Draft 6/9/20

“There comes a time when silence is betrayal.”
“The time is always right to do what is right.” Dr. Martin Luther King Jr.

The purpose of local government is to protect the health, safety, and well-being of our residents and to serve all members of the public with equal respect and compassion.

We believe most police officers serve with honor and we are grateful for their service and sacrifice. However, when some officers attack their own residents unjustly with excessive force resulting in serious injury or death, the actions must be condemned in the strongest terms and investigated thoroughly.

When a government uses or allows its laws to discriminate against and target individuals and groups based on race, religion, gender and/or sexual orientation, the actions must be condemned and the policies corrected.

Social change and progress occur only when those in power are challenged. Our country's history of systemic racism has frustrated oppressed groups and sparked both peaceful and violent protests throughout the history of our republic. The protests help to increase awareness of societal and institutional injustice and, at times, have awakened the conscience of leaders who either reluctantly or boldly redressed the wrongs to help build a more perfect union. We are in such a time.

The violent death of George Floyd recorded in graphic detail in Minneapolis, on the heels of the unrecorded death of Breonna Taylor in her home by Louisville police, sparked outrage and protests that were a cumulative venting of past and present injustices suffered at the hands of local governments. When the residents of Minneapolis and communities around the world, including Trumansburg, gathered to express their shared pain and anger and to remind us that Black lives matter, they exercised their right of assembly and free speech to protest injustice.

When we watched other local governments refuse to listen respectfully and use overwhelming force to attack their own residents, we were both appalled and grateful that our own law enforcement agencies have acted with professionalism and restraint to treat our citizens and protesters with respect during peaceful protests.

When the government offers leadership to learn from its mistakes and deploys research to find better ways of policing, as President Obama did when he created the Task Force on 21st Century Policing¹ in wake of the violent and wrongful deaths of Michael Brown, Trayvon Martin, Eric Garner, Freddie Gray and so many others, local government leaders should listen and learn.

When organizations like Campaign Zero² the data-driven policing policies of the Obama Task Force which can reduce police violence by 72% if implemented by all local law enforcement agencies, we in local government should urge and support our own law enforcement agencies to enact those policies and practices.

When governments like the Village of Trumansburg have a leader like Police Chief Nelson who condemns police violence and pledges to "build a department culture that prioritizes community policing where every citizen, regardless of your race, gender and sexual orientation is treated with the utmost respect and care," we should praise, thank, and support him and the Trumansburg Police Department.

When our Tompkins County Sheriff decries unnecessary violence by stating: "I'm a strong believer in police culture starts at the top and the recent murder of Mr. Floyd, that's a prime example of failed

leadership. I am dedicated to creating a culture that prioritizes the building of trust and legitimacy through community policing, training, and education," we need to praise, thank, and support him.

And when the Sheriff's Department announced its Duty to Intervene³ policy requiring deputies to try and de-escalate situations where colleagues appear agitated unreasonably when interacting with compliant people, directs deputies to get between another deputy and an individual should things get out of hand and report to supervisors unethical or excessive behavior immediately, we should praise, thank and support them.

And when our citizens and community organizations come forward to help us understand our unconscious bias and support of systemic racism we need to listen, learn, and take action.

The Ulysses Town Board is listening and we commit to the following actions:

1. We commit to learning more about our own unconscious biases and institutional racism. We will strive to recognize and undo any unintentional racism in our Town policies, practices, and norms and reduce the damaging effects by having a zero-tolerance policy for discrimination in our workplace and funded programs.
2. We further commit to urging the law enforcement agencies charged with protecting and serving our town residents to implement the 8 Can't Wait initiative, based on the Obama Task Force findings by banning chokeholds, requiring de-escalation, requiring alternatives and warnings before shooting, requiring fellow officers to intervene to prevent abuse, limiting the use of force, and requiring comprehensive reporting and accountability.
3. We further commit to seeing the value and potential in each and all of our community members, communicating respectfully across our differences, and creating more opportunities for diversity and inclusion to improve our governance and services.

References:

1 Final Report of the President's Task Force on 21st Century Policing 2015
https://cops.usdoj.gov/pdf/taskforce/taskforce_finalreport.pdf

2 Campaign Zero's #8 Can't Wait Strategies from the Task Force on 21st Century Policing
<https://www.joincampaignzero.org/#vision>

3 Tompkins County Sheriff's Department's Duty to Intervene Order
https://www.scribd.com/document/464202103/G-O-311-Duty-to-Intervene-TCSO#from_embed

Moved: Ms. Zahler

Seconded: Mr. Goldman

Ms. Zahler aye
Ms. Olson aye
Mr. Boggs aye
Mr. Goldman aye
Mr. Devokaitis aye

Vote: 5-0

Date Adopted: 6/9/2020

TOWN REPORTS:

Mr. Washburn and Mr. Glennon gave their reports at this time. *(See Appendix)*

NEW BUSINESS (cont'd):

BUDGET UPDATES

Ms. Wright shared updated models for the 2020 budget.

CAPITAL PROJECT PLAN updates by Ms. Wright:

- HVAC- on target to be done by 6/22.
- Aerator- bid-opening date may be extended.
- Cemetery Road bridge final design phase is moving forward. Working on easements.

AERATOR PROJECT

RESOLUTION 2020-130: CORRECTION of Resolution # 122- SETTING A PUBLIC BID OPENING DATE FOR WATER DISTRICT 3 TTHM REMEDIATION AERATOR PROJECT BID SUBMISSIONS

WHEREAS, Resolution 2020-122 adopted on May 26, 2020 stated the incorrect date and time for the bid opening of the Water District 3 TTHM Remediation Aerator Project, and

WHEREAS, advertisement for bids for the Water District 3 TTHM Remediation Aerator Project partially funded by the New York State Environmental Facilities Corporation Grant through the Water Infrastructure Improvement Act (WIIA) Grant Program, EFC project number 18217 has been posted per Town Procurement Policy and New York State Law;

Now therefore be it

RESOLVED, that the Ulysses Town Board corrects the previous resolution and sets a public bid opening date for June 16, 2020 at 10:30 am; and

RESOLVED that the Ulysses Town Clerk will advertise the bid opening in adherence to State law; and

FURTHER RESOLVED, that the Ulysses Town Board designates the Town Clerk to open the bids at the June 16, 2020 public meeting.

Moved: Ms. Zahler Seconded: Ms. Olson

Ms. Zahler	aye
Ms. Olson	aye
Mr. Boggs	aye
Mr. Goldman	aye
Mr. Devokaitis	aye

Vote: 5-0

Date Adopted: 6/9/2020

APPROVAL OF EXTENSION OF SHARED SERVICE AGREEMENT FOR CODE ENFORCEMENT

RESOLUTION 2020-131: APPROVAL OF EXTENSION OF SHARED SERVICE AGREEMENT FOR CODE ENFORCEMENT

WHEREAS, after the resignation of Tom Myers from the Code Enforcement Officer position, the Town of Ulysses needed to assure code enforcement services continue while we finalized our search for and transition of a new Code Enforcement Officer and

WHEREAS, the Ulysses Town Board authorized the Town Supervisor to execute a Memorandum of Understanding with the Town of Ithaca to permit the Town of Ulysses to purchase up to 15 hours/week of code enforcement services at an hourly rate of \$32.98 with no additional cost for pro-rated fringe benefits for the time period beginning Monday, May 18, 2020 through June 12, 2020 and

WHEREAS, the Town of Ulysses would benefit from additional services from the Town of Ithaca, now therefore be it

RESOLVED, that the terms and conditions of the executed MOU be extended through June 26th and further

RESOLVED, that the MOU be modified to allow the Town of Ulysses to purchase a total of additional 10 hours of code enforcement consultation from the Town of Ithaca from June 29, 2020 through July 10, 2020 for a combined additional cost of \$1,382.20 payable from the code enforcement budget.

Moved: Mr. Boggs Seconded: Mr. Devokaitis

Ms. Zahler	aye
Ms. Olson	aye
Mr. Boggs	aye
Mr. Goldman	aye
Mr. Devokaitis	aye

Vote: 5-0

Date Adopted: 6/9/2020

UPDATES ON TOWN RESPONSE TO CORONAVIRUS

Ms. Zahler shared that Judge Dresser and Mr. Snyder (Highway Deputy Superintendent) have created a dutch door for the clerk's office, and will add plexiglass to the doors.

After these are put in place, the town hall will move to the next phase of allowing visitors into the town hall.

PRIVILEGE OF THE FLOOR:

(none)

APPROVAL OF MINUTES

RESOLUTION 2020-131: APPROVAL OF MINUTES

RESOLVED that the Ulysses Town Board approves the minutes from 5/12, 5/18 and 5/26/20.

Moved: Ms. Zahler Seconded: Mr. Devokaitis

Ms. Zahler	aye
Ms. Olson	aye
Mr. Boggs	aye
Mr. Goldman	aye
Mr. Devokaitis	aye

Vote: 5-0

Date Adopted: 6/9/2020

APPROVAL OF CLAIMS

RESOLUTION 2020-132: APPROVAL OF CLAIMS

RESOLVED that the Ulysses Town Board has reviewed the following claims:

HB fund voucher #4 in the amount of \$100.

A-SW funds vouchers #219-265 in the amount of \$120,620.70

Moved: Ms. Zahler Seconded: Ms. Olson

Ms. Zahler aye

Ms. Olson aye

Mr. Boggs aye

Mr. Goldman aye

Mr. Devokaitis aye

Vote: 5-0

Date Adopted: 6/9/2020

ADJOURN:

Mr. Goldman moved to adjourn the meeting at 9:44pm. This was seconded by Ms. Olson and passed unanimously.

APPENDIX I:

TOWN REPORTS:

CODE REPORT- Submitted by Mr. Washburn

Building Permits issued	5
Plan Reviews	7
Certificate of Occupancy issued	0
Certificate of Compliance issued	1
Complaints Received	1
Complaints Resolved	1
Inspections (Footers, Foundations, Plumbing, Insulation, roofing, Pools, Etc.)	4
New Site Inspections	1
Building Review Consultations (pre-plan meetings, Future Building/Remodeling)	1
Fire Safety Inspections	1
Code Training Seminars	0
County Assessment, Town, DOS Reports	0
Open property in violation cases	5
Property violations resolved	0

Value of Permits issued: \$68,391.00

Building Permit fees collected for month: \$507.00

RECREATION DEPT- Shared by Mr. Glennon

- New, restrictive guidelines for camps were released today from NYS. Many of the traditional camp activities and structure will not be able to happen this year under current circumstances.
- Rec Desk registration software is set up. 23 families have registered.

Mr. Glennon and the board weighed further options.

TOWN CLERK: Submitted by Ms. Parlato

LICENSES/PERMITS issued:	#
Sporting licenses	0
Disabled parking permits	4
Dog licenses and renewals	86
Marriage licenses	0
Plumbing permits	2
Address assignments	0
Notarizations	2
FOIL requests-received	1
FOIL requests-completed	1

FINANCIAL REPORT:

\$1676.00	TOTAL Collected for fees & licenses
\$1580.00	stays in the town
\$96.00	goes to the state

CLERK's OFFICE TASKS:

- Routine tasks:
 - retrieved, sorted, vouchered mail, answered inquiries on various topics, attended town board meetings and took minutes, kept website current
- Emergency tasks during COVID-19:
 - Take part in various weekly meetings with county health dept., Congressman Reed, community leaders, town staff, Village/Town/School
 - Assist in review and update of Reconstitution of Operations Plan
 - Sent weekly listserv messages to residents, mailed and posted dog licenses;
- Human Resources tasks:
 - Schedule interviews.
 - Work with Bookkeeper to prepare Record of Activities resolution for NYS Retirement.

TAX COLLECTION:

- Prepare final reports in preparation for turning collections over to Tompkins County. Awaiting confirmation from county.

SALO HABITAT COMMITTEE:

- *no updates*

WATER DISTRICT TASKS:

- Post bills, coordinate new water hook ups, meter changes, and quarterly water billing with water operator

SAFETY COMMITTEE:

- Met remotely on May 5 to discuss Reconstitution of Operations Plans for staff, public, and HVAC project

COMMITTEES/ASSOCIATIONS:

- Health consortium May 7 & June 4:
 - Out of pocket max for Gold Plan will be raised from \$3000/\$6000 to \$3500/\$7000

CONFERENCES:

We have gotten refunds and cancelled plans to attend conferences this year.

MR. BOGGS-

Recommend changing THM testing schedule

MS. OLSON-

Compiled results from the local business/economic survey

HIGHWAY SUPERINTENDENT- Submitted by Mr. Stewart

REPAIRS

- T10 Rear Brakes
- T53 Right Front Spring T10 Air Flow Valve

ROADS

- Fixed Shoulder on Brook Road by Joe Allen's Fixed Driveway at Bower Cemetery
- Cold Patched Town Hall Parking Lot
- Added Parking at Houghton Road Trailhead for Black Diamond Trail Widen Shoulder on Gorge Road near State Park Trail
- 6/3 Helped County Mill Podunk Road
- 6/4 Helped County Chip Seal Jacksonville and Podunk Roads
- 6/5 Seneca Stone paved Agard Rd. (Section between RT 96 and J-ville Rd)

MOWING

We have started mowing and have made it around the town roads once

TREES

Removed 1 dead tree on Wilkins road Removed 2 trees at the town hall

PLANNING/ZONING- Submitted by Mr. Zepko

Planning Board

- 5 May meeting
 - 2 minor subdivision requests were approved, resulting in the creation of 2 new lots.

Board of Zoning Appeals

- 20 May meeting
 - A request to vary the maximum allowable footprint of a building in the Lakeshore District was heard. The application was tabled until the June meeting to allow the applicant to return with further information.

Planner Activity

- Cleaner Greener Grant (39053) - Responding to comments from NYSERDA on Draft Final Report and Project Benefit Metric Report.
- Worked with Town staff to formulate Continuity of Operations for Dept. of Zoning and Code Enforcement including procedures for the handling of Planning Board and Zoning Board submissions.
- 5 May – Met with the Safety Committee to discuss structural changes to department office to improve employee safety
- 5 May – participated in candidate interview for Planning Board alternate
- 8 May – weekly staff check-in
- 12 May - participated in candidate interview for Planning Board alternate
- 12 May – Attending Town Board meeting
- 13 May – participated in two interviews for position of Code Enforcement Officer
- 14 May – participated in interview for position of Code Enforcement Officer
- 14 May – attended webinar pertaining to development of 5G wireless installations
- 15 May – participated in interview for position of Code Enforcement Officer
- 26 May - Attended Town Board meeting

Zoning Enforcement

- No reportable action for May 2020

Hazard Mitigation Plan

Work has begun on the update of the Town of Ulysses portion of the Tompkins County Multi-Jurisdictional All Hazard Mitigation Plan. Historic information pertaining to the number of homes built, the number of homes built in a flood plain, etc., is being compiled. At this stage the project is mainly gathering information about the Town's level of development and the level of resources available in both staff and policy/regulation to aid in hazard mitigation. Meetings with the project consultant

(TetraTech) will likely begin in June.

SUPERVISOR- Submitted by Ms. Zahler

Staffing

Code Enforcement:

- Finalized Memo of Understanding with Town of Ithaca for interim code enforcement services
- Conducted interviews
- Met with interim code officer Martin Kelly and Mark Washburn, new code officer who started May 21st
- Requested and received recommendations from Town of Ithaca Code Officer on potential updates to our systems and procedures.
- Met with Fire Inspector Lucas Albertsman, Mark Washburn and Martin Kelly for introductions, coordination and to assure file transfers to Town server.
- Worked with IT, to transition computers
- Developed extension of MOU for Town of Ithaca code enforcement time
- Authorized training time for M. Washburn to start certification

Human Resources

- Met with Michelle and Carissa to outline core functions so they can be clearly organized and assigned
- Held exit interview with Tom Myers. Clarified final pay out protocol and amounts.
- Organizing a socially distant staff gathering for connection and recognition

Highway

- Met with Scott re: highway staffing and planning
- Reviewed 284 revision

Budget/ COVID-19

- All staff are working full duties
- Worked with Michelle on budget projections in light of COVID
- Worked with Will and Michelle on summer camp budget projections in light of COVID
- 4-5 COVID related group calls/week re: virus, staffing, budget impacts, re-opening, coordination of efforts
- Assisted with re-opening planning led by Michelle and Carissa
- Reviewed code enforcement budget to assure sufficient funds for MOU and operating expenses
- Authorized Clerk's office to waive late water fees for those with hardships and to waive fines for those licensing dogs who couldn't get rabies update from closed veterinarians.

Capital Projects

- Michelle remains point on Bridge, Aerator and HVAC
- Joined Aerator financing meeting. Requested and received confirmation of state funding for project
- Sent Right of Way request to Village for bridge work

Water District 3

- Worked with Khandi, Chris and Bill Davis on out of district user agreement
- Notified WD3 users of availability of a water quality report and sent update on water quality

Recreation/ Youth Commission

- Prepared orientation materials for Katelin as new liaison
- Met with Youth Commission to review next steps with summer programming
- Submitted a supplemental report to United Way's funding committee re: summer camp planning
- Sought and got funding guidance from the County- no cuts planned for County Youth funds
- Met with Will to prepare for pre-registration, program development, facilities and budget

CARS

- Followed up on contract issues RE: to future financing & met with director re: EMS, water & expansion

Town Board

- Interviewed and prepared for appointment of Planning Board alternates
- Drafted Statement for Town Board on Racial Injustice and Local Government
- Prepared materials for TB agenda
- Met with staff re: TB presentations

Public meetings and constituent calls

- Census committee to promote complete count
- Responded to requests re: Black Lives Matter
- Followed up with citizen call re: downed wires
- Followed up with developer to expedite his building permit
- Sent press release and helped with post card notice re: Zoning Public Info meeting

*Respectfully Submitted by Carissa Parlato,
6/19/2020*