



**DRAFT**  
**AGENDA**  
**ULYSSES TOWN BOARD**  
November 13, 2018

1. APPROVAL OF MEETING AGENDA
2. PRIVILEGE OF THE FLOOR (10 min)
3. REPORTS FROM REPRESENTATIVES
4. TOWN REPORTS
  - a. PLANNING BOARD / ZONING OFFICER
  - b. HIGHWAY SUPERINTENDENT
  - c. TOWN CLERK
  - d. CODE ENFORCEMENT OFFICER
  - e. ATTORNEY
  - f. SUPERVISOR
  - g. BOOKKEEPER
  - h. TOWN BOARD MEMBERS AND COMMITTEES
5. OLD BUSINESS
  - a. ZONING UPDATE – Town Board discussion only
6. NEW BUSINESS
  - a. ADJUSTING PAY PERIODS TO MATCH THE CALENDAR YEAR
  - b. APPOINTING ATTORNEY FOR THE TOWN
  - c. CANCELLING DECEMBER 25 MEETING
7. PRIVILEGE OF THE FLOOR (10 min)
8. MONTHLY BUSINESS
  - a. APPROVAL OF MINUTES 10/23 regular, 10/23 Public Hearing- Budget, 10/23 Public Hearing – Water District Units
  - b. BUDGET MODIFICATIONS
  - c. APPROVAL OF CLAIMS
9. ADJOURN

## **MEETING GUIDELINES**

Meetings of the Town Board are open to the public, and residents are encouraged to attend. In an effort to foster an orderly and constructive meeting process, we ask the public to kindly observe the following rules and guidelines.

### **GUIDELINES FOR PUBLIC COMMENT**

During the time noted on the Agenda as Privilege of the Floor, the attending public is invited to offer verbal comment relative to the given Agenda (or other items of Town Board concern). Such privilege is commonly limited to a 10 minute period or to such greater time to be determined by the presiding officer or majority vote of the Board.

The public is allowed to speak only during the Privilege of the Floor or at such time as the presiding officer or a majority of the Board shall allow.

The Town requests that speakers state, for the meeting minutes, their name, address and organization (if any).

Speakers must be recognized by the presiding officer.

Speakers shall limit their remarks to 3 minutes.

Speakers may not yield any remaining time they may have to another speaker. Board members may, with the permission of the presiding officer, interrupt a speaker during their remarks, but only for the purpose of clarification or information.

All remarks shall be addressed to the Board as a body, and not to individual public officials or in debate with other members of the public.

Speakers shall observe the commonly accepted rules of respectful discourse and civility.

Board representatives may also be contacted through electronic or written communications; contact information is posted on the Town of Ulysses website [www.ulysses.ny.us](http://www.ulysses.ny.us).