



**TOWN OF ULYSSES**  
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**TOWN OF ULYSSES AMBULANCE BILLING FINANCIAL ASSISTANCE POLICY**

**Purpose**

The purpose of the Financial Assistance Policy is to assure that the Ulysses Ambulance Billing Policy shall not create a barrier that deters those needing emergency medical services from calling for help and to further assure that payment for billable emergency medical services shall not become a financial hardship for those with limited incomes or resources.

**Policy**

It is the policy of the Town of Ulysses to offer financial assistance to patients in the Ulysses Ambulance District who are billed for their share of ambulance transport and treatment and earn less than 300% of the Federal Poverty Income Guideline.

**Eligibility**

Patients with incomes less than 300% of the Federal Poverty Income Guideline are eligible to have up to 100% of their share of the ambulance bill waived. The Chart in Appendix 1 shall be updated to reflect the Federal Poverty Income Guideline.

For patients who are able to pay for their care, no-interest payment plans can be arranged.

**Procedures**

1. The Billing Contractor will include a cover letter written by the Town to explain the billing policy and procedures for requesting financial assistance with ambulance bills.
2. The Application for Ambulance Billing Financial Assistance is attached to this policy as Appendix 2 and may be updated by resolution of the Town Board.
3. Patients who believe they may be eligible to have their share of the cost reduced or waived after reviewing the financial eligibility guidelines sent with the Ambulance Bill's cover letter, may submit an Application for Assistance to the EMS Coordinator.
4. The Town of Ulysses authorizes and encourages the EMS Coordinator to review billing and payment records in order to help patients obtain insurance or request assistance, as needed.
5. The Town of Ulysses authorizes the EMS Coordinator to review Applications for Assistance and waive up to 100% of the patient's share of ambulance charges for those who document their eligibility below 300% of the Federal Poverty Income Guideline.
6. The Town of Ulysses authorizes the EMS Coordinator to arrange reasonable no-interest payment plans between patients who can pay their fees and the Billing Contractor.

7. The EMS Coordinator may refer any complex requests, with personal information redacted, to the Town's EMS Committee, to be comprised of two Town Board members, for decisions.
8. The EMS Coordinator shall prepare a monthly report for the Town Board's EMS Committee that includes the actions taken on all applications for assistance.

**Effective Date:** January 1, 2015

**Date Adopted: 12/18/14**

**Appendix 1:**

**Town of Ulysses Ambulance Billing Financial Assistance Policy**

It is the policy of the Town of Ulysses to offer financial assistance to patients in the Ulysses Ambulance District who are billed for their share of ambulance transport and treatment and earn less than 300% of the Federal Poverty Income Guideline.

For 2015, the Federal Poverty Income Guidelines are as follows, based on the number of people in a household. This Chart will be updated annually using Federal Poverty Income Guidelines available from:

<http://aspe.hhs.gov/poverty>.

	<b>Household Size</b>								
<b>2015</b>	1 person earns less than	2	3	4	5	6	7	8	For each additional person, add
300% of Poverty Line	\$35,310	\$47,790	\$60,270	\$72,750	\$85,230	\$97,710	\$110,190	\$122,670	\$12,480