

## TOWN BOARD MEETING

Town of Ulysses

June 27, 2017

Audio of the minutes are available on the website at [ulysses.ny.us](http://ulysses.ny.us).

The meeting was held at the Ulysses Town Hall at 10 Elm Street, Trumansburg.

Notice of Town Board meetings are posted on the town's website and clerk's board.

### **ATTENDANCE:**

#### TOWN OFFICIALS PRESENT:

Supervisor- Liz Thomas

1<sup>st</sup> Deputy Supervisor/Board member- Nancy Zahler

Board members- Rich Goldman, John Hertzler, Michael Boggs

Town Clerk- Carissa Parlato

Bookkeeper- Nina Thompson

### **CALL TO ORDER:**

Ms. Thomas called the meeting to order 7pm.

### **GENERAL BUSINESS:**

#### **APPROVAL OF MEETING AGENDA**

##### **RESOLUTION 2017-114: APPROVAL OF MEETING AGENDA**

BE IT RESOLVED that the Ulysses Town Board approve the agenda for June 27, 2017 with the addition of endorsement/proclamation policy and water hookup fine; deletion of budget modification; and addition of an executive session related to the employment of a particular person.

Moved: Ms. Thomas

Seconded: Mr. Boggs

Ms. Thomas            aye

Ms. Zahler            aye

Mr. Hertzler          aye

Mr. Boggs            aye

Mr. Goldman          aye

Vote: 5-0

Date Adopted: 6/27/17

### **GENERAL ANNOUNCEMENTS:**

Mr. Goldman reported on the Health Consortium. They are considering changing the governing procedure as it can get clunky with 30 municipal representatives at each meeting. He is soliciting feedback on a new structure.

Ms. Zahler reported the following:

- The RFQ (request for qualifications) for sale of the old church Exxon property has been sent out to the Ithaca Board of Realtors, posted on the website and sent out to listserv. The closing date for the town's purchase of the properties is tentatively set for July 11.
- The Recreation Partnership is working on its budget. They are considering keeping all the programs with a 2% increase. They are also updating the 5 year contract.

Mr. Boggs reported that he and Ms. Zahler have been working on EMS (emergency medical services), trying to understand the reason for the high call volumes at certain locations.

Ms. Thomas reported on the following:

- Lakeshore homeowners are working to come up with a 911 access form to alert EMS responders to special lake property issues like stairs/steep slopes, etc.
- MRB has submitted the EFC grant for Water District 3 TTHM remediation.
- TCCOG hosted a presentation on EMS stresses and the volunteer crisis. The Shared Services Panel also held a public hearing on shared services and discussed switching streetlights to LEDs.
- NYS ended its legislative session without passing the sales tax extender so local municipalities. This could result in a 1% loss in sales tax revenue.
- Tompkins County updates:
  - approved a tax abatement for 3 years on new properties
  - passed resolutions in support of the Paris Climate Accord and to put aside money to provide public internet for several County-owned buildings
  - added funds to the TC3 budget

Ms. Thompson reported that she is nearly done with clearing up the 2016 AUD issues. This will result in minor changes to the 2017 beginning balances.

**PRIVILEGE OF THE FLOOR:**

*(none)*

**OLD BUSINESS:**

**PILOT FOR LARGE SOLAR INSTALLATIONS**

Ms. Thomas shared that both the school and county are contracting with the IDA (Industrial Development Agency) to do the negotiations for PILOTs (payments in lieu of taxes), and that NYS is taking away some solar incentives.

The board discussed the tax comparison rates distributed by Ms. Thomas that show estimated tax income based on a \$4000/megawatt PILOT.

**RESOLUTION 2017-115: AUTHORIZING THE TOWN SUPERVISOR TO SEND A LETTER OF SUPPORT TO TOMPKINS COUNTY INDUSTRIAL DEVELOPMENT AGENCY TO ENTER INTO A PAYMENT IN LIEU OF TAXES (PILOT) AGREEMENT WITH RENOVUS**

**RESOLVED** That the Town Board of the Town of Ulysses authorizes the Town Supervisor to sign and send a letter of support for the Tompkins County Industrial Development Agency to enter into a PILOT (payment in lieu of taxes) agreement for the Renovus 2 MW community solar project proposed at 1574 Trumansburg Road.

Moved: Mr. Hertzler                      Seconded: Ms. Zahler

Ms. Thomas                      aye  
Ms. Zahler                      aye  
Mr. Hertzler                      aye  
Mr. Boggs                      aye  
Mr. Goldman                      aye

Vote: 5-0  
Date Adopted: 6/27/17

**NEW BUSINESS:**

**ENDORSEMENTS POLICY**

Ms. Zahler introduced the policy based on Ms. Geldenhuys' suggestion that the town have one. The board discussed.

**RESOLUTION 2017-116: POLICY ON ENDORSEMENTS**

**WHEREAS**, the Ulysses Town Board occasionally receives requests from a variety of organizations requesting the Town's endorsement of their positions on issues affecting the quality of life of Town residents, and

**WHEREAS**, the Town Board wishes to create criteria that includes and excludes requests from consideration by the Town Board, now therefore be it

**RESOLVED** that the Ulysses Town Board will consider requests from other governments, non-profits organizations, and petitions from residents of the Town that promote or support:

- a. Stewardship of the Town's environment and natural resources;
- b. Health and well-being of Town residents;
- c. Rights, inclusion, and dignity of all Town residents and those historically excluded or discriminated against;
- d. Arts, culture, and history;
- e. Goals included in the Comprehensive Plan; and/or
- f. Recognition or appreciation of achievements or contributions to the Town

Moved: Ms. Zahler                      Seconded: Mr. Hertzler

Ms. Thomas                      nay  
Ms. Zahler                      aye  
Mr. Hertzler                      aye

Mr. Boggs            nay  
Mr. Goldman         aye

Vote: 3-2

Date Adopted: 6/27/17

**CLIMATE SMART COMMUNITIES- WASTE MANAGEMENT FOR PERMITTED EVENTS**

**RESOLUTION 2017-117: ADOPTING A WASTE MANAGEMENT POLICY FOR PERMITTED EVENTS**

**RESOLVED**, that as part taking the Climate Smart Community pledge, the Town of Ulysses adopts the attached Waste Management Policy for government-hosted and permitted events.

**TOWN OF ULYSSES  
WASTE MANAGEMENT POLICY FOR GOVERNMENT HOSTED  
AND PERMITTED EVENTS**

WHEREAS, the Town of Ulysses hosts events and provides permits for special events as defined in Town Code, Chapter 142; and

WHEREAS, waste produced at these events could be diverted from landfills to be recycled and/or composted to minimize the negative environmental impacts of these events; and

WHEREAS, the Town of Ulysses is dedicated to promoting environmentally sustainable practices, as demonstrated by the pursuit of certification by the New York State Department of Environmental Conservation’s Climate Smart Communities program,

**RESOLVED**, that the Town of Ulysses does hereby adopt the following waste management policy for government hosted and permitted special events.

1. The number of receptacles to collect recyclable waste must be equal to the number of receptacles to collect non-recyclable waste at a 1:1 ratio and must be placed next to each other in areas throughout the event venue.
2. Receptacles designated for collecting recyclable waste must be clearly labeled as a recycling collection receptacle and display a list of recyclable materials accepted. All recyclable materials can be collected in the same bin.
3. The types of waste that must be recycled at these events include all aluminum and metal cans, glass, plastic bottles and jars, and all mixed paper and cardboard.
4. There must be at least one clearly labeled composting station at the event venue. Signage at other trash collection areas should indicate the location of the composting station.
5. The host organization must recycle all recyclable waste produced during setup and clean-up.

6. The host organization must communicate these policies regarding recycling with all vendors, organizers, and service providers participating in the event.
7. The host organization must provide documentation that all recyclable waste from the event is destined to a recycling facility and not a landfill.

To demonstrate compliance with this policy, the host organization must:

1. Submit documentation indicating how recyclables will be collected and brought to a recycling facility to the zoning officer at the Town of Ulysses.
2. Submit documentation demonstrating that the host organization has shared the event’s waste management policy with vendors, organizers, and service providers participating in the event to the zoning officer at the Town of Ulysses.

Failure to comply with this policy will result in failure to obtain a permit or permission to host the event at any time in the next two years.

*A list of trash hauling companies in Tompkins County is available on the following webpage: <https://recycletompkins.org/Trash/Licensed-Haulers>.*

*A list of composting drop-off sites in Tompkins County is available on the following webpage: <https://recycletompkins.org/site/view/1000030>.*

*For more information on the Tompkins County Recycling and Solid Waste Center, visit the following webpage: <https://recycletompkins.org/site/view/1000012>.*

Moved: Ms. Thomas

Seconded: Mr. Goldman

Ms. Thomas	aye
Ms. Zahler	aye
Mr. Hertzler	aye
Mr. Boggs	aye
Mr. Goldman	aye

Vote: 5-0

Date Adopted: 6/27/17

**RECORDS MANAGEMENT POLICY**

Ms. Parlato presented a short power point presentation on Records Management and the Draft 2017 Town of Ulysses Records Management Policy and Procedures.

**WATER HOOK UP LATE PENALTIES**

Ms. Parlato referred to the resolution that sets the penalty at 10% on late water bills, which average about \$70. It was unclear whether the resolution applied also to new water hook up fees, which typically average about \$500.

The board asked clarifying questions and discussed what the penalty should be.

**RESOLUTION 2017-118: WATER HOOK UP LATE FEES**

**RESOLVED** that the Town of Ulysses set the penalty for new water hook up fees not paid within 30 days at 5% of the total bill, and also,

**RESOLVED** that the Town Clerk will revise any documents listing the penalties and e-mail a new version to the Code Officer, Zoning Officer, Bookkeeper; and post to the website.

Moved: Ms. Thomas                      Seconded: Ms. Zahler

Ms. Thomas                      aye  
Ms. Zahler                      aye  
Mr. Hertzler                      aye  
Mr. Boggs                      aye  
Mr. Goldman                      aye

Vote: 5-0  
Date Adopted: 6/27/17

**PRIVILEGE OF THE FLOOR:**

*(none)*

**MONTHLY BUSINESS**

**APPROVAL OF MINUTES 6/13 PUBLIC HEARING & TOWN BOARD MEETING**

**RESOLUTION 2017-119: APPROVAL OF MINUTES: 6/13 PH, 6/13 TB**

BE IT RESOLVED that the Ulysses Town Board approve the minutes of 6/13 PH and TB, as amended.

Moved: Ms. Zahler                      Seconded: Mr. Boggs

Ms. Thomas                      aye  
Ms. Zahler                      aye  
Mr. Hertzler                      aye  
Mr. Boggs                      aye  
Mr. Goldman                      aye

Vote: 5-0  
Date Adopted: 6/27/17

**APPROVAL OF CLAIMS**

**RESOLUTION 2017-120: APPROVAL OF CLAIMS**

BE IT RESOLVED that the Ulysses Town Board approve payment of claims #298-308 in the amount of \$31,947.17.

Moved: Ms. Thomas                      Seconded: Ms. Zahler

Ms. Thomas                      aye

Ms. Zahler            aye  
Mr. Hertzler        aye  
Mr. Boggs           aye  
Mr. Goldman        aye

Vote: 5-0  
Date Adopted: 6/27/17

**EXECUTIVE SESSION**

Ms. Thomas moved to go into Executive Session at 8:33pm for the purpose of discussing the employment of a particular person, seconded by Mr. Goldman and passed unanimously.  
Ms. Zahler moved to end Executive Session at 9:04pm, seconded by Mr. Goldman and passed unanimously.

**AMENDING PAY RATE FOR BOOKKEEPER**

**RESOLUTION 2017-121: AMENDING PAY RATE FOR BOOKKEEPER**

RESOLVED that the Ulysses Town Board set the pay for the Ulysses Bookkeeper to a pro-rated, annual, exempt salary of \$49,920.

Moved: Ms. Thomas                      Seconded: Mr. Goldman

Ms. Thomas            aye  
Ms. Zahler             aye  
Mr. Hertzler          aye  
Mr. Boggs             aye  
Mr. Goldman          aye

Vote: 5-0  
Date Adopted: 6/27/17

**EXECUTIVE SESSION**

Mr. Goldman moved to go into Executive Session at 9:06pm for the purpose of discussing the employment of a particular person, seconded by Ms. Zahler and passed unanimously.  
Ms. Zahler moved to end Executive Session at 9:31pm, seconded by Mr. Goldman and passed unanimously.

**ADJOURN:**

Mr. Goldman moved to adjourn the meeting at 9:31pm; seconded by Ms. Zahler and passed unanimously.

---

*Respectfully submitted by Carissa Parlato on 7/7/17.*