

TOWN BOARD MEETING

Town of Ulysses

October 25, 2016

Audio of the minutes are available on the website at ulysses.ny.us.

The meeting was held at the Ulysses Town Hall at 10 Elm Street, Trumansburg.

Notice of Town Board meetings are posted on the town's website and clerk's board.

ATTENDANCE:

PRESENT:

Supervisor- Liz Thomas

1st Deputy Supervisor- Nancy Zahler

Board members- Michael Boggs, Rich Goldman, John Hertzler

Water District Operator- Chris Stevenson

OTHERS PRESENT:

Bill Davis (MRB Group)

CALL TO ORDER:

Ms. Thomas called the meeting to order at 7 p.m.

APPROVAL OF MEETING AGENDA

RESOLUTION 2016-170: APPROVAL OF MEETING AGENDA

BE IT RESOLVED that the Ulysses Town Board approve the agenda for October 25, 2016 with the addition of an Executive Session to discuss a particular person.

Moved: Mr. Boggs

Seconded: Mr. Goldman

Ms. Thomas aye

Ms. Zahler aye

Mr. Hertzler aye

Mr. Boggs aye

Mr. Goldman aye

Vote: 5-0

Date Adopted: 10/25/16

OLD BUSINESS:

Mr. Davis gave updates on the grants for Water District 3 THM remediation that MRB is assisting the town with.

REVIEW PART 1 OF SEQR ENVIRONMENTAL ASSESSMENT FORM, PART 1

RESOLUTION 2016-171: DECLARING THE INTENT TO BE LEAD AGENCY

WHEREAS, the Town of Ulysses Town Board (hereinafter referred to as Town Board) has reviewed the SEQR Full Environmental Assessment Form (EAF) Part 1, prepared by MRB

Group (hereinafter referred to as Town Engineer) on the above referenced Town of Ulysses Disinfection By-Product Removal Project Water District #3 (hereinafter referred to as Action); and

WHEREAS, the Town Board determines that said Action is classified as a Type 1 Action under the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town Board determines that said Action is also subject to a review and approval by other involved agencies under the SEQR Regulations; and

WHEREAS, the Town Board determines that it is the most appropriate agency to insure the coordination of this Action and will provide written notifications to involved agencies, for the purposes of conducting a coordinated review and making the determination of significance thereon under the SEQR Regulations; and

NOW, THEREFORE BE IT RESOLVED that the Town Board does hereby declare its intent to be designated as the lead agency for the Action.

BE IT FURTHER RESOLVED, that the Town Engineer is directed to provide notice hereof to the involved and interested agencies, seeking their agreement (or objection thereto) in writing on or before noon on **Monday, November 28, 2016**.

Moved: Mr. Goldman Seconded: Ms. Zahler

Ms. Thomas	aye
Ms. Zahler	aye
Mr. Hertzler	abstain
Mr. Boggs	aye
Mr. Goldman	aye

Vote: 4-0

Date Adopted: 10/25/16

AUTHORIZING THE COST OF PREPARATION OF A MAP, PLAN AND REPORT REGARDING THE ESTABLISHMENT OF WATER DISTRICT NO. 5 ON FALLS ROAD

RESOLUTION 2016-172: AUTHORIZING THE COST OF PREPARATION OF A MAP, PLAN AND REPORT REGARDING THE ESTABLISHMENT OF WATER DISTRICT NO. 5 ON FALLS ROAD

WHEREAS, the Village of Trumansburg’s second source of drinking water required a water transmission line to be installed on Falls Road in the Town of Ulysses, which creates the opportunity for the Town to create a water district serving approximately 20 parcels of real estate in the Falls Road area; and

WHEREAS, owners of real property in the Falls Road area have expressed interest in having the town create a water district. The Town Board determined interest through both a survey sent out on March 14, 2016 and also at a meeting with property owners in the Falls Road area held on May 23, 2016 at 7:00 p.m., and

WHEREAS, a majority of the property owners in the Falls Road were interested in knowing what the cost of establishment of a water district would be to its users; and

WHEREAS, the Town Board of the Town of Ulysses (the “Town”) wishes to determine the cost of establishment of a water district in the Falls Road area in the Town, to be known as Water District No. 5, and in order to do so, needs a Map, Plan and Report that complies with the requirements of Article 12-A of the Town Law;

NOW, THEREFORE, BE IT

RESOLVED that, pursuant to Town Law § 209-b, the sum not to exceed \$7,700.00 is appropriated to pay the cost of preparing a general map, plan, and report for forming Water District No. 5 (as provided by Town Law § 209-a) for the provision of water within the Town in the Falls Road area; and it is further

RESOLVED, that the Town Supervisor is authorized to enter into a written agreement with MRB Group, Engineering, Architecture, Surveying, P.C., on the terms set forth in their “Proposal for Professional Services: Falls Road Water District Evaluation” dated October 13, 2016, to prepare the Map, Plan and Report and perform other services as set forth in the Proposal; and it is further

RESOLVED that this resolution is determined to be subject to permissive referendum as provided by General Municipal Law § 6-c and Town Law §§ 90 to 94, and shall not take effect until thirty (30) days from the date hereof pursuant to Town Law § 91, and that no expenditure shall be made prior to expiration of said 30-day period, and that no expenditure shall take place after said period if a Petition has been duly filed pursuant to Town Law § 91.

Moved: Ms. Thomas Seconded: Ms. Zahler

Discussion: The board entered into a discussion with Mr. Davis and Mr. Stevenson regarding the Map, Plan and Report and water district formation.

Ms. Thomas	aye
Ms. Zahler	aye
Mr. Hertzler	aye
Mr. Boggs	aye
Mr. Goldman	aye

Vote: 5-0

Date Adopted: 10/25/16

ADOPT THE PRELIMINARY BUDGET FOR 2017

RESOLUTION 2016-173: ADOPT THE PRELIMINARY BUDGET FOR 2017

WHEREAS the Town Board of Ulysses adopted the Preliminary Budget for 2017 on October 11, 2016, and

WHEREAS the Town Board held a Public Hearing on October 25, 2016 where all members of the public were able to comment on the Preliminary Budget.

NOW THEREFORE BE IT

RESOLVED that the Town Board accepts the 2017 Preliminary Budget as amended to become the Final Budget for 2017 for the Town of Ulysses with a resulting 1.92% increase in the tax levy and a 0.82% increase in the final tax rate of \$2.5830/\$1,000 taxable assessed value.

Moved: Ms. Zahler Seconded: Mr. Goldman

A roll-call vote was called by the Town Clerk:

Ms. Thomas	aye
Ms. Zahler	aye
Mr. Hertzler	aye
Mr. Boggs	aye
Mr. Goldman	aye

Vote: 5-0

Date Adopted: 10/25/16

(Final budget is attached at the end of this document.)

MONTHLY BUSINESS

APPROVAL OF MINUTES

RESOLUTION 2016-174: APPROVAL OF MINUTES: 10/11/16

BE IT RESOLVED that the Ulysses Town Board approve the minutes of 10/11/16.

Moved: Ms. Zahler Seconded: Mr. Hertzler

Ms. Thomas	aye
Ms. Zahler	aye
Mr. Hertzler	aye
Mr. Boggs	aye
Mr. Goldman	aye

Vote: 5-0

Date Adopted: 10/11/16

AUTHORIZED REPRESENTATIVE FOR RURAL DEVELOPMENT GRANT – THOMAS

RESOLUTION 2016-175: AUTHORIZED REPRESENTATIVE FOR RURAL DEVELOPMENT GRANT – THOMAS

WHEREAS the Town of Ulysses (TIN # number 15-6001172) is seeking funding through USDA Rural Development using the online RD Apply system, and,

WHEREAS the Ulysses Town Board wishes to make **Elizabeth G. Thomas** an authorized representative for the Town of Ulysses for the RD Apply application,

THEREFORE BE IT RESOLVED that the Ulysses Town Board declares Elizabeth G. Thomas to be an Authorized Representative for the Town of Ulysses, and further

RESOLVED that the Ulysses Town Clerk, Carissa Parlato, will provide a certified copy of this resolution to Deputy Supervisor Michelle E. Wright for upload to the RD Apply system.

Moved: Mr. Hertzler Seconded: Mr. Goldman

Ms. Thomas	aye
Ms. Zahler	aye
Mr. Hertzler	aye
Mr. Boggs	aye
Mr. Goldman	aye

Vote: 5-0

Date Adopted: 10/25/16

RESOLUTION 2016-176: AUTHORIZED REPRESENTATIVE FOR RURAL DEVELOPMENT GRANT – WRIGHT

WHEREAS the Town of Ulysses (TIN # number 15-6001172) is seeking funding through USDA Rural Development using the online RD Apply system, and,

WHEREAS the Ulysses Town Board wishes to make Michelle E. Wright an authorized representative for the Town of Ulysses for the RD Apply application,

THEREFORE BE IT RESOLVED that the Ulysses Town Board declares Michelle E. Wright to be an Authorized Representative for the Town of Ulysses, and further

RESOLVED that the Ulysses Town Clerk, Carissa Parlato, will provide a certified copy of this resolution to Deputy Supervisor Michelle E. Wright for upload to the RD Apply system.

Moved: Ms. Thomas Seconded: Ms. Zahler

Ms. Thomas	aye
Ms. Zahler	aye
Mr. Hertzler	aye
Mr. Boggs	aye
Mr. Goldman	aye

Vote: 5-0

Date Adopted: 10/25/16

RESOLUTION 2016-177: AUTHORIZED REPRESENTATIVE FOR RURAL DEVELOPMENT GRANT – DAVIS

WHEREAS the Town of Ulysses (TIN # number 15-6001172) is seeking funding through USDA Rural Development using the online RD Apply system, and,

WHEREAS the Ulysses Town Board wishes to make William "Bill" Davis, Team Leader at MRB Engineering Group, an authorized representative for the Town of Ulysses for the RD Apply application,

THEREFORE BE IT RESOLVED that the Ulysses Town Board declares William "Bill" Davis to be an Authorized Representative for the Town of Ulysses, and further

RESOLVED that the Ulysses Town Clerk, Carissa Parlato, will provide a certified copy of this resolution to Deputy Supervisor Michelle E. Wright for upload to the RD Apply system.

Moved: Ms. Thomas Seconded: Ms. Zahler

Ms. Thomas aye
Ms. Zahler aye
Mr. Hertzler aye
Mr. Boggs aye
Mr. Goldman aye

Vote: 5-0
Date Adopted: 10/25/16

RESOLUTION 2016-178: AUTHORIZED REPRESENTATIVE FOR RURAL DEVELOPMENT GRANT – MCKENNA

WHEREAS the Town of Ulysses (TIN # number 15-6001172) is seeking funding through USDA Rural Development using the online RD Apply system, and,

WHEREAS the Ulysses Town Board wishes to make Matthew McKenna employee of the MRB Engineering Group, an authorized representative for the Town of Ulysses for the RD Apply application,

THEREFORE BE IT RESOLVED that the Ulysses Town Board declares Matthew McKenna to be an Authorized Representative for the Town of Ulysses, and further

RESOLVED that the Ulysses Town Clerk, Carissa Parlato, will provide a certified copy of this resolution to Deputy Supervisor Michelle E. Wright for upload to the RD Apply system.

Moved: Ms. Thomas Seconded: Ms. Zahler

Ms. Thomas aye
Ms. Zahler aye

Mr. Hertzler aye
 Mr. Boggs aye
 Mr. Goldman aye

Vote: 5-0
 Date Adopted: 10/25/16

RESOLUTION 2016-179: BUDGET MODIFICATIONS

BE IT RESOLVED that the Ulysses Town Board approves the following budget modification to the B fund.

B9901.94	Interfund Transfer	Increase	\$7,295.55
Per resolution 2016-155, the interfund loan between WD4 and the B fund has been satisfied.			
The B fund has been carrying this amount as a loan from WD4 on its balance sheet--which has essentially counted as anticipated revenue to the B fund, in municipal accounting this anticipated revenue is included in the total fund balance figure. According to the logic and principles that govern governmental accounting, the elimination of that loan should be treated as an expense in the B fund, and a revenue in the WD4 fund. Essentially what is happening is that the B fund is “transferring” funds to WD4 and recording an expense. The WD4 fund is recording a revenue for the forgiven loan from the B fund, so that the transactions between funds are balanced.			

B915	B Fund Balance	Decrease	\$7,295.55
Please see the above explanation.			

Moved: Ms. Thomas Seconded: Mr. Goldman

Ms. Thomas aye
 Ms. Zahler aye
 Mr. Hertzler aye
 Mr. Boggs aye
 Mr. Goldman aye

Vote: 5-0
 Date Adopted: 10/25/16

NEW BUSINESS:

PERSONNEL POLICY AMENDMENTS

Ms. Thomas recused herself from the discussion and exited the meeting at 8:59pm.

EXECUTIVE SESSION:

Mr. Hertzler made a motion to move into Executive Session at 9pm for the purpose of discussing the promotion of a particular person. This was seconded by Mr. Goldman and passed unanimously.

Mr. Goldman moved to end Executive Session at 9:38pm, seconded by Mr. Hertzler and passed unanimously.

PERSONNEL POLICY AMENDMENTS

MOTION:

A motion was made by Mr. Goldman and seconded by Mr. Boggs to remove the last sentence from the Pre-Tax Insurance Premiums paragraph on page 61 of the policy.

Ms. Thomas	absent
Ms. Zahler	aye
Mr. Hertzler	aye
Mr. Boggs	aye
Mr. Goldman	aye

Vote: 4-0

Date Adopted: 10/25/16

MOTION:

A motion was made by Mr. Goldman and seconded by Mr. Hertzler to make the following changes, subject to legal review:

Health Savings Accounts (HSAs)

~~The IRS allows employers and eligible employees to contribute to HSAs. In 2017, the~~ The Town will contribute to a health savings account (HSA) for each employees who are is eligible and signed up for health insurance through the town. The ~~rate amount~~ of the employer contribution to the HSA will be determined annually by resolution ~~by~~ of the Town Board. Employees or Elected Officials may contribute pre-tax dollars to their HSA in addition to funds the town has contributed up to the combined allowable limit as determined by the IRS. Funds belong to the employee or elected official, subject to IRS regulations. ~~and may be used for a variety of health care expenses.~~

Ms. Thomas	absent
Ms. Zahler	aye
Mr. Hertzler	aye
Mr. Boggs	abstain
Mr. Goldman	aye

Vote: 3-0

Date Adopted: 10/25/16

Ms. Zahler noted that the board needs to revise the employee section of the Personnel Policy that deals with health care.

PRIVILEGE OF THE FLOOR:

(none)

ADJOURN:

Mr. Goldman moved to adjourn the meeting at 10pm; seconded by Mr. Hertzler and passed unanimously.

Respectfully submitted by Carissa Parlato on 10/25/16.

A Fund

2017 BUDGET - GENERAL FUND

	2015 Actual	2016 Modified Budget	Tentative Budget 2017	Preliminary Budget 2017	Adopted Budget 2017
Appropriations					
<u>A1010 · Town Board</u>					
1010.1 · Town Board PS	17,132	17,475	17,825	17,825	17,825
1010.4 · Town Board CE	1,856	7,000	4,000	4,000	4,000
<u>A1110 · Town Justice</u>					
1110.1 · Town Justice 1	16,599	16,931	17,270	17,270	17,270
1110.11 · Town Justice 2	16,599	16,931	17,270	17,270	17,270
1110.12 · Town Justice Clerk PS	39,958	41,281	42,107	42,107	42,107
1110.121 · Justice Clerk PS Special Proj	-	3,965	4,000	4,000	4,000
1110.4 · Town Justice CE	5,213	7,285	8,000	8,000	8,000
<u>A1220 · Supervisor Office</u>					
1220.1 · Supervisor PS	15,738	17,186	17,530	17,530	17,530
1220.11 · Bookkeeper PS	16,061	16,416	24,960	22,880	22,880
1220.12 · Deputy Supervisor PS	18,190	20,894	16,310	16,310	16,310
1220.13 · Budget Officer PS	15,808	15,895	16,213	16,213	16,213
1220.4 · Supervisor CE	16,361	7,891	8,250	8,250	8,250
<u>A1320.4 · Auditor CE</u>	-	6,000	6,000	6,000	6,000
<u>A1410 · Town Clerk Office</u>					
1410.1 · Town Clerk PS	47,521	50,998	52,018	52,018	52,018
1410.11 · Deputy Town Clerk PS	34,020	16,640	19,656	19,656	19,656
1410.4 · Town Clerk CE	5,164	7,000	7,000	7,000	7,000
<u>A1420.4 · Attorney CE</u>	15,379	22,000	22,000	22,000	22,000
<u>A1440.4 · Engineer CE</u>	-	360	-	-	-
<u>A1450.4 · Elections CE</u>	-	2,500	4,000	4,000	4,000
<u>A1460.4 · Records Management CE</u>	7,532	3,500	3,500	3,500	3,500
<u>A1620 · Town Hall</u>					
1620.2 · Town Hall EQ and Capital Outl	3,504	4,800	36,000	36,000	36,000
1620.4 · Town Hall CE	21,945	29,000	24,000	24,000	24,000
<u>A1650.4 · Central Communication CE</u>	7,524	15,000	15,200	15,200	15,200
<u>A1670.4 · Printing & Mailing</u>	10,703	16,150	16,500	16,500	16,500
<u>A1910.4 · Unallocated Insurance</u>	18,533	22,000	23,000	23,000	23,000
<u>A1920.4 · Municipal Association Dues</u>	3,400	1,900	1,900	1,900	1,900
<u>A1940.2 · Pur of Land/right of Way,equip &</u>	20	-	52,500	52,500	52,500
<u>A1990.4 · Contingency Account</u>	1,000	7,675	15,000	15,000	15,000
<u>A3510.4 · Dog Control CE</u>	16,621	18,134	18,134	18,134	18,134
<u>A5010 · Highway Superintendent</u>					
A5010.1 · Highway Superintendent PS	61,007	62,492	57,120	57,120	57,120
A5010.4 · Highway Superintendent CE	328	500	550	550	550
<u>A5132 · Highway Barn</u>					
5132.2 · Highway Barn EQ	-	1,000	1,200	1,200	1,200
5132.4 · Highway Barn CE	9,963	11,628	12,000	12,000	12,000
<u>A5182.4 · Street Lighting CE</u>	1,734	2,500	2,500	2,500	2,500

A Fund

	2015 Actual	2016 Modified Budget	Tentative Budget 2017	Preliminary Budget 2017	Adopted Budget 2017
Revenues					
A1090 · Interest/Penalties on RPT	4,352	3,200	3,000	3,000	3,000
A1120 · Non-Property Tax Dist by County	76,668	119,703	119,321	121,187	121,187
A1170 · Franchise Tax	13,612	13,527	12,000	12,000	12,000
A1255 · Clerk's Fees	1,605	1,300	1,300	1,300	1,300
A1550 · Dog Control Fees	180	90	90	90	90
A2070 · Contribs, Private, for Youth	33	-	-	-	0
A2350 · Youth Services, Other Governmts	46,568	55,252	56,895	56,895	56,895
A2389 · Misc Revenue, Other Governmts	-	-	-	-	-
A2401 · Interest & Earnings	2,365	800			
A2544 · Dog Licenses	8,584	9,000	8,000	8,000	8,000
A2610 · Fines & Forfeited Bail	38,438	29,000	29,000	29,000	29,000
A2680 · Insurance Recovery	-	-			
A2701 · Refunds from Prior Years	36	-			
A2706 · Grants From Local Governments	-	7,250	4,120	4,120	4,120
A2705 · Gifts and Donations	-	-			
A2770 · Unclassified Revenue	583	-			
A3001 · Revenue Sharing (A)	33,545	30,000	30,000	30,000	30,000
A3005 · Mortgage Tax	90,837	50,000	55,000	60,000	60,000
A3021 · Court Facilities Grant	-	-			
A5031 · Interfund Transfers (WD3 clerical)	5,173	5,098	5,202	5,202	5,202
A5031 · Interfund Transfers (WD4 clerical)			102	102	102
Sub-total appropriations	322,579	324,220	324,029.49	330,895.91	330,896
RESERVE APPROPRIATIONS					
A816 . Unemployment Reserve					
A816 . ERS Reserve					
A827 . Employee Benefit Reserve					
A878 . Capital Reserve			26,800	25,000	25000
A882 . Repair Reserve				26,800	26800
Subtotal of Reserve used as Revenue			26,800	51,800	51,800
A599 Appropriated Fund Balance	101,703	120,000	80,788	80,788	78,268
Subtotal of Reserves and Fund Balance			107,588	132,588	130,068
Subtotal - All Revenues Excluding Property Tax	424,282	444,220	431,617	463,484	460,964
A1028 · Special Assessments, Ad Valorem	435	435	435	435	435
A1001 · Property Tax Revenues	309,013	327,904	458,212	427,266	443,786
TOTAL REVENUES	733,295	772,559	890,264	891,185	905,185

B Fund

	2017 BUDGET - GENERAL PART-TOWN FUND				Adopted Budget 2017
	2015 Actual	2016 Modified Budget	Tentative Budget 2017	Preliminary Budget 2017	
Appropriations					
<u>B1420.4 · Attorney - CE</u>	9,484	21,000	21,000	21,000	21,000
<u>B1440.4 · Engineering/Consulting CE</u>	685	2,000	12,000	12,000	12,000
<u>B1670.4 · Printing and Mailing</u>	-	1,750	1,800	1,800	1,800
<u>B1990.4 · Contingency Account</u>	-	10,000	10,000	10,000	10,000
<u>B3620 · Public Safety Enforcement Officer</u>					
B3620.1 · Enforcement Officer PS	30,712	32,195	24,960	24,960	24,960
B3620.11 · Dep. Enforcement Officer PS	1,808	15,000	15,600	15,600	15,600
B3620.2 · Enforcement Officer EQ	3,558	28,000	2,000	2,000	2,000
B3620.4 · Enforcement Officer CE	1,170	2,900	3,000	3,000	3,000
<u>B8010 · Zoning</u>					
B8010.1 · Zoning PS	27,947	28,656	29,229	29,229	29,229
B8010.4 · Zoning CE	232	1,200	2,000	2,000	2,000
<u>B8020 · Planning</u>					
B8020.1 · Planning/Zoning Clerk PS	2,920	5,900	5,900	5,900	5,900
B8020.4 · Planning CE	3,602	12,900	22,900	22,900	22,900
B8021.1 · Planner PS	28,006	28,656	29,229	29,229	29,229
B8021.4 · Planner CE	-	2,000	3,100	3,100	3,100
B8021.41 · Planner CE Grant Expenses	-	30,600	9,400	9,400	9,400
<u>B8745.4 · Flood & Erosion Control CE</u>	1,582	4,000	4,000	4,000	4,000
<u>B8790.4 · Gen Natural Resources CE - (Ag Com)</u>	-	800	800	800	800
<u>B9000 · Employee Benefits</u>					
B9010.8 · NYS Retirement	11,478	11,520	14,265	14,265	14,265
B9030.8 · Social Security	6,225	8,446	8,117	8,117	8,117
B9040.8 · Worker's Compensation	1,113	5,094	6,368	6,368	6,368
B9055.8 · Disability Insurance	138	222	279	279	279
B9060.8 · Health Insurance	18,241	18,743	35,846	27,169	27,169
B9060.81 · Health Insurance HSA employer contribution			-	7,500	7,500
<u>B9901 · Fund Transfers</u>					
9901.2 Tranf to DA fund - Fuel		1,000	540	540	540
9901.90 Tranf to Unemployment Benefit Reserve					
9901.91 Transf to Legal Reserve				4,000	4,000
9901.92 Transf to Acc Liability Employee Benefits					
9901.93 Transf to Capital Reserve					
TOTAL APPROPRIATIONS	148,899	272,582	262,333	265,156	265,156

B Fund

2017 BUDGET - GENERAL PART-TOWN FUND

	2015 Actual	2016 Modified Budget	Tentative Budget 2017	Preliminary Budget 2017	Adopted Budget 2017
Revenues					
B1120 · Non-Property Tax Dist by County	235,293	144,033	129,720	131,826	131,826
B2110 · Zoning Fees	1,125	900	900	900	900
B2115 · Planning Fees	1,250	1,000	1,000	1,000	1,000
B2389 from Village for Code Health Insurance			9,307	9,307	9,307
B2401 · Interest & Earnings	87	150	-	-	-
B2555 · Building Permits	17,166	11,000	11,000	11,000	11,000
B2590 · Other Permits, B Fund	-	-	900	900	900
B3902 · State Aid, Planning Studies	-	30,000	9,400	9,400	9,400
Sub-total	254,921	187,083	162,227	164,333	164,333
B0599 Appropriated Fund Balance	-	85,000.00	100,106	100,823	100,822.92
TOTAL REVENUES	254,921	272,083	262,333	265,156	265,156

DA Fund

2017 BUDGET - HIGHWAY FUND

	2015 Actual	2016 Modified Budget	Tentative Budget 2017	Preliminary Budget 2017	Adopted Budget 2017
Appropriations					
<u>DA5020 · Engineering CE</u>			-	-	
<u>DA5120 · Maintenance of Bridges</u>					
5120.1 · Maintenance of Bridges PS	-	2,885	2,943	2,943	2,943
5120.4 · Maintenance of Bridges CE	38,603	3,000	-	-	-
<u>DA5130 · Machinery</u>					
5130.1 · Machinery PS	58,747	51,268	53,011	53,011	53,011
5130.2 · Machinery EQ	92,312	398,000	40,000	40,000	40,000
5130.4 · Machinery CE	23,930	60,000	60,000	60,000	60,000
<u>DA5140 · Brush & Weeds</u>					
5140.1 · Brush & Weeds PS	13,044	22,138	18,288	18,288	18,288
5140.4 · Brush & Weeds CE	1,089	3,000	3,000	3,000	3,000
<u>DA5142 · Snow Removal</u>					
5142.1 · Snow Removal PS	18,929	21,000	25,428	25,428	25,428
5142.4 · Snow Removal CE	46,761	50,000	50,000	50,000	50,000
<u>DA5148 · Highway Services, Other Gov'ts</u>					
5148.1 · Snow Removal OG - PS	18,929	21,000	25,428	25,428	25,428
5148.4 · Snow Removal OG - CE	47,367	57,400	57,400	57,400	57,400
<u>DA9000 · Employee Benefits</u>					
9010.8 · State Retirement	25,118	21,802	17,043	17,043	17,043
9030.8 · Social Security	7,966	9,049	9,570	9,570	9,570
9040.8 · Workers Compensation	5,907	7,721	8,206	8,206	8,206
9050.8 · Unemployment Insurance	0	-			
9055.8 · Disability Insurance	83	133	194	194	194
9060.8 · Health Insurance	55,754	61,330	61,301	40,440	40,440
9060.81 · Health Insurance HSA employer contribution			-	8,203	8,203
<u>DA9950 · Fund Transfers</u>					
9950.1 · Trans to Equipment Reserve			55,000	55,000	55,000
9950.2 Transf to Snow/Ice & Road Repair Res				2,000	2,000
9950.3 · Transfer to Bridge Reserve			3,000	10,000	10,000
9950.4 · Transfer to newly formed DA Emp Benefits & Acc Liabilities					
TOTAL APPROPRIATIONS	454,539	789,726	489,812	486,154	486,154

DA Fund

2017 BUDGET - HIGHWAY FUND

	2015 Actual	2016 Modified Budget	Tentative Budget 2017	Preliminary Budget 2017	Adopted Budget 2017
REVENUES					
DA1120 · Non-Property Tax Dist by County	76,668	51,301	39,774	40,396	40,396
DA2302 · Services - Other Governments	75,355	79,349	54,000	54,000	54,000
DA2401 · Interest & Earnings	210	500			
DA2665 · Equipment Sales	9,675	-	5,000	5,000	5,000
DA2680 · Insurance Recoveries	-	-	-	-	-
DA2770 · Unclassified Revenues	-	-	-	-	-
DA5031 · Interfund Transfer: B fund (fuel)	-	1,000	540	540	540
Subtotal	161,907	132,150	99,314	99,936	99,936
RESERVES AND FUND BALANCE					
DA0511 Appropriated Reserve, Capital EQ	-	270,000	-	-	
DA0511 Appropriated Reserve, Bridges	36,018	-			
Subtotal of Reserves			-	-	-
DA0599 Appropriated Fund Balance	34,145	80,000	189,766.83	190,861	190,861
Subtotal of Reserves and Approp. Fund Bal.			189,767	190,861	190,861
Subtotal - All Revenues Excluding Property Tax	196,052	212,150	289,081	290,797	290,797
DA1001 · Real Property Tax	262,070	307,576	200,732	195,357	195,357
TOTAL REVENUES	458,122	519,726	489,812	486,154	486,154

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DB Fund

2017 BUDGET - HIGHWAY PART-TOWN FUND

	2015 Actual	2016 Modified Budget	Tentative Budget 2017	Preliminary Budget 2017	Adopted Budget 2017
Appropriations					
<u>DB5110 · Highway Maintenance</u>					
5110.1 · Highway Maintenance PS	67,309	70,000	71,295	71,295	71,295
5110.4 · Highway Maintenance CE	47,628	67,903	69,000	69,000	69,000
<u>DB5112.2 · Highway Capital Improvement</u>	134,456	163,200	165,000	165,000	165,000
<u>DB9010 · Employee Benefits</u>					
9010 · State Retirement	15,070	13,081	10,227	10,227	10,227
9030 · Social Security	4,973	5,355	5,454	5,454	5,454
9040 · Workers Compensation	11,489	12,936	16,170	16,170	16,170
9055 · Disability Insurance	50	103	117	117	117
9060 · Health Insurance	38,225	36,798	36,780	24,264	24,264
9060.81 · Health Insurance HSA employer contribution				4,922	4,922
<u>DB 9950 · Fund Transfers</u>					
DB9950.1 Transfer to Capital Reserve				3,000	3,000
DB9950.2 · Transfer to newly formed DA Emp Benefits & Acc Liabilities					
TOTAL APPROPRIATIONS	319,200	369,376	374,043	369,448	369,448

Revenues

DB1120 · Non-Property Tax Dist by County	198,866	280,519	286,042.75	281,448	281,448
DB2401 · Interest & Earnings	7	100			
DB2701 · Refunds from Prior Years					
DB3001 · State Aid NYS DOT	12,608	0	-	-	-
DB3501 · NYS CHIPS	86,241	88,757	88,000	88,000	88,000
Subtotal of External Revenues			374,043	369,448	369,448

Revenues from Reserves and Fund Balance

DB0511 · Appropriated Capital Reserve		-	-	-	
DB0599 · Appropriated Fund Balance	5,285		-	-	
TOTAL REVENUES	303,006	369,376	374,043	369,448	369,448

2017 BUDGET - WATER DISTRICT 1 & 2 FUND

	2015 Actual	2016 Modified Budget	Tentative Budget 2017	Preliminary Budget 2017	Adopted Budget 2017
WATER DISTRICT 1					
Appropriations					
SW8320 · Water Purchases					
SW1 8320.4 · WD1 Water Purchases (CARS)	11,888	12,500	12,500	12,500	12,500
SW 9950 · Fund Transfers					
SW1-9950.1 · WD1 Trans to Repairs Reserve	-	700	800	800	800
TOTAL APPROPRIATIONS	11,888	12,500	13,300	13,300	13,300
Revenues					
SW2140 · Metered Water Sales					
SW1 2140 · WD1 Metered Water Sales	11,837	12,500	12,500	12,500	12,500
SW2401 · Interest/Earnings Water Distric					
W1 2401 · WD1 Interest & Earnings	-	-	-	-	-
Subtotal Revenues (excluding property tax)			12,500	12,500	12,500
SW1 1001 · WD1- Special Assessments Water D	-	700	800	800	800
Subtotal Property Tax			800	800	800
TOTAL REVENUES WD1	11,837	12,500	13,300	13,300	13,300

WATER DISTRICT 2					
Appropriations					
SW8320 · Water Purchases					
SW2 8320.4 · WD2 Water Purchases (ShurSave)	3,900	5,000	5,000	5,000	5,000
SW 9950 · Fund Transfers					
SW1-9950.1 · WD1 Trans to Repairs Reserve	-	100	100	100	100
TOTAL APPROPRIATIONS	3,900	5,000	5,100	5,100	5,100
Revenues					
SW2140 · Metered Water Sales	3,919	5,000	5,000	5,000	5,000
SW2401 · Interest/Earnings Water Distric	-	-	-	-	-
Subtotal Revenues (excluding property tax)			5,000	5,000	5,000
SW2 1001 · WD2 - Special Assessments Water D	-	100	100	100	100
Subtotal Property Tax			100	100	100
TOTAL REVENUES	3,919	5,000	5,100	5,100	5,100

Water Dist 3

2017 BUDGET - WATER DISTRICT 3 FUND

	2015 Actual	2016 Modified Budget	Tentative Budget 2017	Preliminary Budget 2017	Adopted Budget 2017
Appropriations					
<u>SW3-8310 · Water Administration</u>					
SW3-8310.1 · Water Administration - PS	6,526	15,137			
SW3-8310.2 · Water Administration EQ	-	3,000	-	-	-
SW3-8310.4 · Water Administration CE	1,145	2,800	1,000	1,000	1,000
<u>SW3-8320.4 · Water Purchases</u>	73,675	73,000	78,000	78,000	78,000
<u>SW8330 · Water Purification, Equip & Cap Outlay</u>					
SW3-8330.2 · Water Purification, Equip & Cap Outlay	15,336	-	57,500	57,500	57,500
SW3-8330.4 · Water Purification, Equip & Cap Outlay	1,223	19,046	30,000	30,000	30,000
<u>SW3-8340 · Water Transport & Distribution</u>					
SW3-8340.1 · Water District Operator			15,440	15,440	15,440
SW3-8340.11 · WD3 Laborer	5,728	2,000	2,000	2,000	2,000
SW3-8340.2 · WD3 Trans/Dist EQ	3,013	15,640	8,000	8,000	8,000
SW3-8340.4 · WD3 Trans/Dist CE	9,554	17,000	15,000	15,000	15,000
<u>SW3-9000 · WD3 Employee Benefits</u>					
SW3-9010.8 · WD3 NYS Retirement	-	3,043	3,032	3,032	3,032
SW3-9030.83 · WD3 Social Security	937	1,147	1,330	1,330	1,330
SW3-9040.83 · WD3 Workers Compensation	327	990	1,238	1,238	1,238
<u>SW3-9710.6 · Water District Debt Repayment</u>	133,000	136,000	139,000	139,000	139,000
<u>SW3 9950 · Fund Transfers</u>					
SW3-9901.1 · Transfer to Repairs Reserve		3,000			
SW3-9901.1 · Transfer to Capitial Reserve			1,000	1,000	1,000
SW3-9901.9.A · Trans Other Funds (to A)	4,900	4,998	5,202	5,202	5,202
TOTAL APPROPRIATIONS	255,364	296,801	357,741	357,741	357,741
Revenues					
SW3-2140 · Metered Water Sales	68,433	72,000	71,000	71,000	71,000
SW3-2144 · Water Service Charges	7,325	3,200	3,000	3,000	3,000
SW3-2148 · Interest/Penalties on Water Chg	1,971	-	860	860	860
SW3-2401 · Interest/Earnings Water Distric	47	-	-	-	-
SW3-2590 · Other Permits	655	150	500	500	500
SW3-2655 Sales, Other	-	-	1,800	1,800	1,800
SW3-5031 · Water Dist Interfund Transfer (from SW4)	-	170	170	170	170
SW3-2701 · Refunds from Prior Years	808	-	-	-	-
Subtotal	79,238	-	77,330	77,330	77,330
RESERVES AND FUND BALANCE					
SW3-05 Appropriated Reserve (Repair)			57,500	57,500	57,500
SW3-0511 · Appropriated Fund Balance					
Subtotal of Reserve and FB Revenue	79,238	-	57,500	57,500	57,500
FUNDS TO BE RAISED BY TAXES					
SW3-1028 · Special Assess, (Water)	133,000	136,000	139,000	139,000	139,000
SW3-1030 · Special Assessments Water Distr	83,952	81,235	83,911	83,911	83,911
Subtotal	216,952	217,235	222,911	222,911	222,911
TOTAL REVENUES	296,191	217,235	357,741	357,741	357,741

Water Dist 4

2017 BUDGET - WATER DISTRICT 4 FUND

	2015 Actual	2016 Modified Budget	Tentative Budget 2017	Preliminary Budget 2017	Adopted Budget 2017
Appropriations					
SW4-8320.4 · Water Purchases	310	350	375	375	375
SW4-9710.6 · Water District Debt Repayment	900	900	-	-	-
SW4 9950 · Fund Transfers					
SW9901.1 · Transfer to Repairs Reserve		500	500	500	500
SW4-9901.90 Trans to Oth Funds (Admin to SW3)	274	169	172	172	172
SW4-9901.91 · Trans to Other Funds (Admin to A)	273	100	102	102	102
TOTAL APPROPRIATIONS	1,757	2,019	1,149	1,149	1,149

Revenues

REVENUES excluding property tax

SW4-2140 · Metered Water Sales	507	350	375	375	375
SW4-2148 · Interest/Penalties on Water Chg	2	-	-	-	-
SW4-2401 · Interest/Earnings Water Distric					
Subtotal	509	350	375	375	375
REVENUES - Property taxes					
SW4-1028 · Special Assess, Ad Val. (Water)	900	900	-	-	-
SW4-1030 · Special Assessments Water Distr	273	769	774	774	774
Subtotal	1,173	1,669	774	774	774
TOTAL REVENUES	1,682	2,019	1,149	1,149	1,149

2017 BUDGET - FIRE PROTECTION and EMERGENCY MEDICAL SERVICES

	2015 Actual	2016 Modified Budget	Tentative Budget 2017	Preliminary Budget 2017	Adopted Budget 2017
FIRE BUDGET (SF Fund)					
Appropriations					
SF3410.4 · Fire Protection CE	165,803	177,207	208,716	208,716	208,716
SF9901.90 Transfer to Capital Reserve				7,000	
TOTAL appropriation			208,716	215,716	208,716
Revenues					
SF1001 · Real Property Tax (fire)	165,803	177,207	208,716	215,716	208,716

EMS BUDGET (SM Fund)					
Appropriations					
SM4540.4 . Ambulance CE	294,002	318,495	323,522	323,522	323,522
SM9901.90 Transfer to Capital Reserve				7,000	
TOTAL appropriation			323,522	330,522	323,522
Revenues					
SM1289 Ambulance Billing Revenue	51,292	50,000	56,372	56,372	56,372
SM1001 . Real Property Tax (EMS)	294,002	268,495	267,150.03	274,150	267,150
TOTAL Revenue	345,294	318,495	323,522	330,522	323,522
TOTAL FIRE AND EMS costs	511,097	495,702	532,238	546,238	532,238

SIDEWALKS

	2017 BUDGET - SIDEWALK (H fund)				Adopted Budget 2017
	2015 Actual	2016 Modified Budget	Tentative Budget 2017	Preliminary Budget 2017	
Appropriations					
<u>H5410.2 . Sidewalks, Capital Outlay</u>	-	-	-	-	-
<u>H5410.4 . Sidewalks, CE</u>	-	74,000			341,735
			\$ 341,735	\$ 341,735	
TOTAL APPROPRIATIONS	-	-	\$ 341,735	341,735	341,735
Revenues					
H3097 · St Aid-Capital Projects - sidewalk	-	57,200	\$ 310,692	\$ 310,692	310,692
H5031 Transfer from B fund capital reserve		16,800	\$ 31,043	\$ 31,043	31,043
			\$ 341,735	341,735	341,735
H1001 · Property Tax Revenues	-	-	\$ -	-	-
TOTAL REVENUES	-	-	\$ 341,735	341,735	341,735

Summary

2017 TENTATIVE BUDGET FOR THE TOWN OF ULYSSES

Summary of All Funds

Fund	Fund Code	2015 Actual	2016 Modified Budget	Tentative Budget 2017	Preliminary Budget 2017	Adopted Budget 2017
Appropriations						
General	A	729,449	778,450	890,721	891,185	905,185
Highway	DA	454,539	789,726	489,812	486,154	486,154
Fire	SF	165,803	177,207	208,716	215,716	208,716
Ambulance	SM	294,002	318,495	323,522	330,522	323,522
General Part-Town	B	148,899	272,582	262,333	265,156	265,156
Highway Part-Town	DB	319,200	369,376	374,043	369,448	369,448
Water District 1&2	SW	11,888	12,500	18,400	18,400	18,400
Water District 3	SW3	255,364	296,801	357,741	357,741	357,741
Water District 4	SW4	1,757	2,019	1,149	1,149	1,149
Sidewalk				341,735	341,735	341,735
APPROPRIATIONS TOTAL		2,380,902	3,017,156	3,268,173	3,277,207	3,277,207
Revenues excluding property tax						
General	A	424,282	444,220	431,617	463,484	460,964
Highway	DA	196,052	212,150	289,081	290,797	290,797
Fire Protection	SF			-	-	-
Emergency Medical	SF			56,372	56,372	56,372
General Part-Town	B	254,921	272,083	262,333	265,156	265,156
Highway Part-Town	DB	303,006	369,376	374,043	369,448	369,448
Water District 1&2	SW	3,919	5,000	17,500	17,500	17,500
Water District 3	SW3	79,238	-	134,830	134,830	134,830
Water District 4	SW4	509	350	375	375	375
Sidewalk				341,735	341,735	341,735
Subtotal Revenue - no property tax		1,261,928	1,303,179	1,907,886	1,939,697	1,937,177
Revenue - property tax						
General	A	309,013	327,904	458,212	427,266	443,786
General Highway	DA	262,070	307,576	200,732	195,357	195,357
Fire Protection	SF	165,803	177,207	208,716	215,716	208,716
Emergency Medical	SM	-	268,495	267,150	274,150	267,150
Water District 1,2				900	900	900
Water District 3	WD3	216,952	217,235	222,911	222,911	222,911
Water District 4	WD4	1,173	1,669	774	774	774
Sidewalk				-	-	-
Lighting				435	435	435
Subtotal- property tax		953,839	1,300,086	1,359,830	1,337,509	1,340,029
Revenue - total		2,215,767	2,603,265	3,267,716	3,277,206	3,277,206

Tax Rate

2017 TENTATIVE BUDGET FOR THE TOWN OF ULYSSES
Tax Rate Schedule

Fund	Appropriations	Less Estimated Revenues	Fund Balance & Reserves	Amount to be Raised by Taxes	Total of all Revenues	Taxable Assessed Value	2017	2016	Tax Rate: % Change from 2016	2016 Levies	2017 Levies	Levy: % Change from 2016
							Implied 2017 Tax Rate \$ Per Thousand	2016 Tax Rate \$ per Thousand				
GENERAL & HIGHWAY												
A General	904,750	330,896	130,068	443,786	904,750	492,504,971	0.9011	0.6906		327,904	443,786	
A Lighting	435	-		435	435					435	435	
DA Highway	486,154	99,936	190,861	195,357	486,154	492,504,971	0.3967	0.6478		307,576	195,357	
B General Part-Town	265,156	164,333	100,823	-	265,156							
DB Highway Part-Town	369,448	369,448	-	-	369,448							
Sidewalk	341,735	310,692	31,043		341,735	492,504,971	0.0000					
Total -Town	2,367,678	1,275,305	452,795	639,578	2,367,678		1.2977	1.3384	-3.04%	635,915	639,578	0.58%
FIRE/EMERGENCY MEDICAL												
SF Fire District	208,716	-		208,716	208,716	370,262,581	0.5637	0.4865				
SM Ambulance District	323,522	56,372		267,150	323,522	370,262,581	0.7215	0.7371				
Total - Fire/EMS	532,238	56,372		475,866	532,238		1.2852	1.2236	5.04%	459,805	475,866	3.49%
TOTAL A,B,DA, DB, Fire/EMS	2,899,916	1,331,677	452,795	1,115,444	2,899,916		2.5830	2.56200		1,095,720	1,115,444	1.80%
WATER DISTRICT TAXES												
SW Water District 1	13,300	12,500	-	800	13,300	1	800.00			-	800	
SW Water District 2	5,100	5,000		100	5,100	1	100.00				100	
SW Water District 3	357,741	77,330	57,500	222,911	357,741	381.5	584.30	584.30		217,515	222,911	
SW Water District 4	1,149	375	-	774	1,149	3	258.00	258		1,173	774	
	377,290	95,205	57,500	224,585	377,290					218,688	224,585	2.70%
TOTAL - all	3,277,207	1,426,882	510,295	1,340,029	3,277,206					1,314,843	1,340,029	1.92%

2016 TAX RATES	2017	2016	% Change
General Townwide	1.2977	1.3383	-3.03%
Fire & EMS	1.2852	1.2236	5.04%
Total Town Tax Rate	2.5830	2.5619	0.82%

**Schedule of Salaries of Elected and Appointed Officials
for the Fiscal Year
January 1, 2017 to December 31, 2017**

Town Councilperson	4,456.00	annual
Town Supervisor	17,529.72	annual
Second Deputy Supervisor	20.91	per hour
Budget Officer	16,212.90	annual
Highway Superintendent	57,120.00	annual
Deputy Highway Superintendent	21.38	per hour
Town Justice 1	17,270.00	annual
Town Justice 2	17,270.00	annual
Town Justice Clerk	42,107.00	annual
Town Clerk	52,018.00	annual
Deputy Town Clerk	18.00	per hour