



**AGENDA**  
**ULYSSES TOWN BOARD**  
March 29, 2016

1. APPROVAL OF MEETING AGENDA 7:00pm
2. PRESENTATION – Town Hall sidewalk
3. PRIVILEGE OF THE FLOOR (10 min).
4. NEW BUSINESS
  - a) AMENDMENT TO BUILDING FEES
  - b) REVIEW OF ANNUAL UPDATE DOCUMENT
  - c) REVIEW OF NEW ACCOUNTING SOFTWARE OPERATING STATEMENTS
  - d) AUTHORIZATION OF DEPUTY TOWN CLERK AS SIGNER ON CLERK BANK ACCOUNTS
5. PRIVILEGE OF THE FLOOR (10 min).
6. APPROVAL OF MINUTES: 3/8
7. ADJOURN

In compliance with the Public Officers Law section 103, and in the interests of fostering citizen understanding of issues and participation in Town governance, the Town Clerk will provide materials pertaining to any item on the agenda of a public body prior to the meeting upon request and as available at the time of the request, from 8:30 a.m. to 4:00 p.m. up to and including the day of the public body's meeting. Please indicate the desired format for the materials (electronic or hard copy). A small number of extra copies of materials to be discussed at the meeting will be available at the meeting (unless the documents are extremely lengthy), and available upon request to the Town Clerk the day after the meeting. Hard copies of documents in excess of 5 pages may have a per-page charge.

**MEETING GUIDELINES**

Meetings of the Town Board are open to the public, and residents are encouraged to attend. In an effort to foster an orderly and constructive meeting process, we ask the public to kindly observe the following rules and guidelines.

**GUIDELINES FOR PUBLIC COMMENT**

During the time noted on the Agenda as Privilege of the Floor, the attending public is invited to offer verbal comment relative to the given Agenda (or other items of Town Board concern). Such privilege is commonly limited to a 10 minute period or to such greater time to be determined by the presiding officer or majority vote of the Board.

The public is allowed to speak only during the Privilege of the Floor or at such time as the presiding officer or a majority of the Board shall allow.

The Town requests that speakers state, for the meeting minutes, their name, address and organization (if any).

Speakers must be recognized by the presiding officer.

Speakers shall limit their remarks to 3 minutes on a given topic.

Speakers may not yield any remaining time they may have to another speaker. Board members may, with the permission of the presiding officer, interrupt a speaker during their remarks, but only for the purpose of clarification or information.

All remarks shall be addressed to the Board as a body, and not to individual public officials or in debate with other members of the public.

Speakers shall observe the commonly accepted rules of respectful discourse and civility.

Board representatives may also be contacted through electronic or written communications; contact information is posted on the Town of Ulysses website [www.ulysses.ny.us](http://www.ulysses.ny.us).